

# Minutes of a meeting of the Bradford South Area Committee held on Thursday, 30 June 2016, in City Hall Bradford

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Commenced      5.00 pm  
Concluded        7.35 pm

**Present – Councillors**

CONSERVATIVE	LABOUR	THE QUEENSBURY WARD INDEPENDENTS
Carmody	Berry Dodds T Hussain Peart Tait Warburton Wainwright	L Cromie

Observer: Councillor Watson

**1. APPOINTMENT OF CHAIR (Standing Order 35)**

**Resolved –**

**That Councillor Wainwright be appointed Chair of the Bradford South Area Committee for the 2016/2017 Municipal Year.**

***ACTION: City Solicitor***

**Councillor Wainwright in the Chair**

**2. APPOINTMENT OF DEPUTY CHAIR (Standing Order 35)**

**Resolved –**

**That Councillor T Hussain be appointed Deputy Chair of the Bradford South Area Committee for the 2016/2017 Municipal Year.**

***ACTION: City Solicitor***



### 3. DISCLOSURES OF INTEREST

The following disclosures of interest were received in the interest of clarity:

- (a) Councillors Dodds, Tait and T Hussain disclosed an interest in the item relating to "Parks and Green Spaces Annual Report" (Minute 13) as they were Members of Friends of Parks Groups in the district. Councillor Wainwright also disclosed an interest in same item as his wife was treasurer to the Friends of Black Carr Woods.
- (b) Councillor Dodds disclosed an interest in the item relating to "Cleaner and Greener Streets and Neighbourhoods in Bradford South" (Minute 15) as her son was employed as a Council Warden.

*ACTION: City Solicitor*

### 4. MINUTES

**Resolved –**

**That the minutes of the meeting held on 17 March 2015 be signed as a correct record.**

### 5. INSPECTION OF REPORTS AND BACKGROUND PAPERS

There were no appeals submitted by the public to review decisions to restrict documents.

### 6. PUBLIC QUESTION TIME

There were no questions submitted by the public.

### 7. OPENING REMARKS

The Area Coordinator stated that the composition of the Grants Advisory Group would consist of the Chair, Deputy Chair and a Member of the largest opposition group, which during the 2016/17 Municipal Year would be the Queensbury Ward Independents.

In addition there was a proposal in the Youth Chest report (Minute 11) to merge the Youth Opportunities Funding within the Community Chest process and refer to it as the Youth and Community Chest Fund. To this end there was a recommendation in the report for the Grant Advisory Group (GAG) to co-opt young people to participate in the GAG meetings.



8. **7 BURNHAM AVENUE, BRADFORD - REQUEST FOR DISABLED PERSONS PARKING PLACE (EXCEPTION TO POLICY)**

The Strategic Director Regeneration submitted a report (**Document “A”**) which set out an application for a Disabled Persons Parking Place (DPPP) where the applicant did not meet all the policy criteria.

The Chair stated that Councillors in Tong Ward had received an email on this matter, but had not replied to its content, as it was a matter that was being considered by this Area Committee.

The Principal Engineer stated that the disabled person in question was experiencing difficulties parking due to a nearby primary school, and although he met 3 out of the 4 criteria for a DPPP, he would not be in receipt of higher mobility allowance until 2017, and therefore he had failed to meet the policy criteria. However the Principal Engineer highlighted the medical grounds which could justify approval as an exception to the policy.

In response to a question on the policy and how it applied to this case, the Principal Engineer stressed that there were proposals to review the policy and that by approving the DPPP, Members would not be setting a precedent as the decision would be based on the medical evidence that had been submitted by the applicant.

**Resolved –**

- (1) **That the Bradford South Area Committee approves an application for the installation of a Disabled Persons Parking Place at 80 Burnham Avenue as an exception to the policy.**
- (2) **That the applicant be informed accordingly.**

***ACTION: Strategic Director Regeneration***

(Environment and Waste Management Overview and Scrutiny Committee)

9. **STREET LIGHTING COLUMN REPLACEMENT PROGRAMME**

The Strategic Director Regeneration submitted a report (**Document “B”**) which sought to advise the Area Committee regarding the replacement of street lighting columns determined as non compliant and the subsequent recommendations as to how the West Yorkshire Local Transport Plan Funding allocation is most effectively utilised.

In response to a question on how the criteria had been applied, the Street Lighting Engineer stated that the column replacement scheme list had been drawn up following a condition survey of the columns.



In response to further questions, the Engineer also stressed that this was a rolling programme of replacing columns and that the condition of the columns dictated which columns would be replaced and was not based on the age of the lighting.

In response to a question on the lighting columns in the Great Horton Ward, the Engineer stated that he could provide the Ward Member with details of what inspections had been undertaken in the ward.

**Resolved –**

**That the Priority 1 street lighting column replacement schemes listed in Table A of Appendix 1 to Document “B” be implemented.**

***ACTION: Strategic Director Regeneration***

(Environment and Waste Management Overview and Scrutiny Committee)

## **10. YOUTH SERVICE - SOUTH AREA**

The Strategic Director Environment and Sport submitted a report (**Document “C”**) which gave an update on work undertaken by the Youth Service in the South Area from April 2015 – March 2016. It also gave details of the budget for the Youth Service in 2016/17.

The Youth Service Advanced Practitioner gave an overview of the work undertaken in the Bradford South area, drawing attention to the initiatives with vulnerable young people and those Not in Employment, Education or Training. In acknowledging the work, he thanked staff in the Bradford South area and the impact they had made to the lives of young people.

A number of young people were present at the meeting to give a flavour of the youth work in the Holmewood and Buttershaw areas which included a dance project; raising awareness around Child Sexual Exploitation; community clean-ups; improving opportunities for girls and involvement in the International Women’s Day. The positive impact on the lives of young people was alluded to as well as the impact on the respective communities.

During the discussion, Members commended and welcomed the positive work going on in the Bradford South area and thanked the young people for sharing their experiences.



**Resolved –**

- (1) That the work undertaken by the Youth Service in the Bradford South Area as detailed in Document “C” be noted.**
- (2) That this Area Committee expresses its sincere thanks to the Youth Service staff and volunteers for the work undertaken in the Bradford South area.**
- (3) Bradford South Area Committee notes that the deployment of current Youth Service budgets as set out in Document “C” meets local need.**
- (4) That the amount of funding allocated to grants made under the Youth part of the Youth and Community Chest (formerly Youth Opportunities Fund) for 2016-17 for groups working in the Bradford South Area will be £5,000.**
- (5) That the Bradford South Area Co-ordinator submits a report on the work of the Youth Service to Bradford South Area Committee on an annual basis.**

***ACTION: Strategic Director Environment and Sport***

(Children’s Services Overview and Scrutiny Committee)

**11. YOUTH CHEST - BRADFORD SOUTH**

The Strategic Director Environment and Sport submitted a report (**Document “D”**) which gave a summary of the Youth Opportunities Fund (YOF) in Bradford 2015/16. It also set out a proposal of how to set out the allocation of small grants to young people in the following year.

The Area Coordinator explained that the proposal to co-opt a number of young people onto the Grants Advisory Group to consider the allocation of small grants to young people , would inspire young people to become more active in the decision making process.

**Resolved–**

- (1) That Bradford South Area Committee notes the potential, for young people in the area to make a positive contribution to embedding aspects of People Can with the support of the Youth and Community Chest.**
- (2) That the Bradford South Area Committee promotes and uses the youth element of the ‘Youth and Community Chest’ as a resource to fund specific pieces of community action that inspire young people to play an active role in their local community.**



- (3) That the Bradford South Grant Advisory Group (GAG) co-opts young people representing the 6 wards in Bradford South to participate in the GAG meetings.

**ACTION:** *Strategic Director Environment and Sport*

(Children's Services Overview and Scrutiny Committee)

## 12. NEIGHBOURHOOD RESOLUTION PANELS - PROGRESS REPORT 2016

The Assistant Director Environment and Sport submitted a report (**Document "E"**) which gave an update on the progress that had been made in the setting up and use of Neighbourhood Resolution Panels in Bradford district over the past 12 months.

The Assistant Director Neighbourhoods stated that the NRPs had proved to be very effective and that Bradford was leading the way, nationally on this Programme. Work in the area of restorative justice was particular highlighted and the positive impact this had had in the community.

During the discussion, Members welcomed the positive outcomes arising from the NRP process and in relation to a question on the work done to tackle sexual harassment, it was pointed out that the work had raised awareness of the issue and through education and enforcement, positive outcomes had been achieved, particular the need for individuals to report such incidents.

A Member cited the work undertaken with sex offenders, and he urged that as offenders were released on licence, that work with individuals continued, including establishing links with private landlords, so that offenders did not get lost in the 'system'.

In welcoming the report and the success of the Programme, Members urged the need to report crime to the Police, as only then could relevant action be taken.

**Resolved –**

- (1) That the Bradford South Area Committee considered and commented on the progress made over the past 12 months in developing Neighbourhood Resolution Panels in Bradford district as set out in Document "E".
- (2) That this Area Committee commends the progress made and that the staff involved be thanked.

**ACTION:** *Assistant Director Environment and Sport*

(Corporate Overview and Scrutiny Committee)



### 13. **PARKS & GREEN SPACES SERVICE ANNUAL REPORT**

The Strategic Director Environment and Sport submitted a report (**Document “F”**) which set out the annual report for the Parks & Green Spaces Service, reviewed the previous maintenance year of 2015/16 and also considered the significant issues that will have an effect over the coming 12 months, and presented options where appropriate for future service delivery.

The Principal Manager Parks and Green Spaces stated that the previous 12 months had been a challenging one for the Service, however during this period the Service had built good bridges particularly with the Friends of Park groups and the Bowls Clubs, and although the recent wet weather had proved to be challenging, overall service delivery was good. The Principal Manager gave a detailed overview of the achievements over the past 12 months which were detailed in Document “C”.

During the discussion, a Member stated that work was ongoing to try and get more people involved in the Friends of Wibsey Park group as there were a number of issues that required attention and the community was key to resolving them.

A Councillor commended the work undertaken by the Service in Harold Park and also the hard work of the Friends of Harold Park was alluded to, adding that the new sustainable planting was pleasing to look at and required less maintenance.

In relation to the issue of grass cutting, the Parks Manager acknowledged the problems the Service was experiencing to keep up with this year’s cutting schedule because of the wet weather.

A Member expressed his personal thanks to Brain Dobson for the assistance and dedication he had shown to issues relating to Oakenshaw Park and the Wyke ward.

The work done with the Bowls Club was also referred to and the excellent relationship that had been forged with the respective clubs, and although minor issues needed ironing out, treatments to the greens were progressing well.

**Resolved –**

**That the report be noted, in particular:**

- (i) **The bowls club agreement**
- (ii) **The outcome following the consultation around the flower bed provision.**

***ACTION: Strategic Director Environment and Sport***

(Regeneration and Economy Overview and Scrutiny Committee)



#### 14. **DEMENTIA FRIENDLY COMMUNITIES - BRADFORD SOUTH**

The Strategic Director Environment and Sport submitted a report (**Document “G”**) which informed the Area Committee of the work of the Bradford Dementia Friendly Communities Project and provided an update on the creation of dementia friendly communities within Bradford South.

Within Bradford South good progress had been made in creating dementia friendly communities in the Queensbury, Great Horton and Wyke areas, with the intention of rolling this out to the remaining wards. The Dementia Friendly Communities Coordinator explained the collaborative work with the Alzheimer’s Society in delivering the initiative. To this end Sports Centres, Libraries and Museums had been key players in the Project, however help from Councillors in their capacity as School Governors would be appreciated to roll this work out to Schools.

During the discussion, a Member highlighted the need to undertake intergenerational work with young people which was an excellent way of building bridges between young and old, as well as tackling the issue of dementia.

Members welcomed the excellent work being undertaken and the crucial role the project played in communities, adding that it was important to share good practice.

#### **Resolved –**

- (1) That the progress made in the development of the Dementia Friendly Community Programme be welcomed.**
- (2) That the Bradford South Area Co-ordinator’s Office present a report to this Area Committee in 12 months time which provides an update on initiatives undertaken within Bradford South to support communities to become dementia friendly.**

***ACTION: Strategic Director Environment and Sport***

(Corporate Overview and Scrutiny Committee)

#### 15. **CLEANER AND GREENER STREETS AND NEIGHBOURHOODS IN BRADFORD SOUTH - DEVOLUTION TO AREA COMMITTEE**

The Area Coordinator submitted a report (**Document “H”**) which set out a developing approach that delivered on the cleaner/greener agenda at an area, ward, neighbourhood and street level. The devolved approach aimed to improve coordination of the Council Warden Service, Street Cleansing and Environmental Enforcement within Bradford South, alongside encouraging residents, local businesses and community groups to be active partners in maintaining cleaner streets and neighbourhoods through promoting the People Can Make a Difference campaign. It also provided an update to information presented to





meetings of the Bradford South Area Committee in 2015 relating to Council Wardens and Street Cleansing.

The Area Coordinator alluded to the priority being placed on undertaking more enforcement work particularly in the sphere of environmental enforcement.

During the discussion, a Member suggested that work could take place in schools to tackle the issue of graffiti. In response the Area Coordinator acknowledged that some engagement work with schools could be undertaken by the Wardens. Members raised a number of concerns with regards to the worsening problem being experienced in the area of fly tipping and fly posting. The Area Coordinator stated that further work could be undertaken in this area; however there were initiatives being proposed to tackle the problem of fly tipping, with the use of covert CCTV cameras in certain hotspots.

A Member suggested that in relating to fly posting, more enforcement was key to deterring persistent offenders as he considered that the situation was fast deteriorating.

In addition the new Enforcement Manager stressed that with the new regulations coming into effect soon regarding fixed penalties, that the Council would have more scope to levy fixed penalty notices for low level fly tipping.

**Resolved –**

- (1) That Bradford South Area Committee notes and welcomes the approach outlined in Document “E”.**
- (2) That Ward Members be updated regularly on initiatives within their wards to encourage cleaner streets and neighbourhoods, in particular around fly tipping and fly posting.**
- (3) That the Area Coordinator brings a further report that outlines progress on implementing the approach to a meeting in 6 months time, to include aspects of engagement, fly tipping and fly posting.**

***ACTION: Strategic Director Environment and Sport***

(Corporate Overview and Scrutiny Committee)



**16. 2016/17 BRADFORD SOUTH COMMUNITY CHEST GRANTS**

The Strategic Director Environment and Sport submitted a report (**Document “I”**) which detailed the Community Chest Grants awarded from applications received prior to the 29 February 2016 deadline.

**Resolved –**

- (1) That the wide range of applications from groups, organisations and individuals across Bradford South be noted and welcomed.**
- (2) That the Bradford South Area Co-ordinator’s Office continue to ensure the effective allocation of the Community Chest budget by providing appropriate advice and support to applicants.**

***ACTION: Strategic Director Environment and Sport***

(Corporate Overview and Scrutiny Committee)

**17. BRADFORD SOUTH AREA COMMITTEE FORWARD PLAN 2016/17**

The Bradford South Area Coordinator facilitated a discussion on the Bradford South Area Committee Forward Plan 2016/2017, which was tabled at the meeting.

The Area Coordinator highlighted that if any Member had a comment or suggestion regarding the Forward Plan that they either contact him or the Chair/ Deputy Chair.

**Resolved –**

**That the Bradford South Area Committee Forward Plan 2016/2017 tabled at the meeting be approved.**

***ACTION: Strategic Director Regeneration***

**18. DATES OF FUTURE MEETINGS FOR THE 2016/17 MUNICIPAL YEAR**

**Resolved –**

**That the meetings of the Area Committee during the 2016/17 Municipal Year be held at 5.00pm in City Hall on the following dates:**

**22 September 2016**

**20 October 2016**

**24 November 2016**



**19 January 2017**

**16 February 2017**

**16 March 2017**

***ACTION: City Solicitor***

Chair

**Note: These minutes are subject to approval as a correct record at the next meeting of the Bradford South Area Committee.**

THESE MINUTES HAVE BEEN PRODUCED, WHEREVER POSSIBLE, ON RECYCLED PAPER



**City of Bradford  
Metropolitan District Council**

